



Lunch Pass Application 2015-2016
Holly Springs High School

Please print:

This form is to acknowledge that _____ (_____)
Last name, First name Grade Student ID number

will have the privilege to go off campus during HOT lunch as long as the following conditions are met:

1. The student will not take students off campus who are not authorized to leave.
2. The student will return to school for the remainder of the school day. Note: If a student becomes ill while off campus, a parent/guardian must call the Attendance Office to check the student out. The student must present a parent's note to the Attendance Office upon return to school. Failure to check out properly will be treated as skipping.
3. The student will maintain an acceptable conduct record in accordance with the policies of the Wake County Board of Education and Holly Springs High School.
4. The student will return to class on time. Failure to return to class on time will result in the suspension of off campus lunch privileges as defined by the HSHS Student Handbook.
5. Students must exit campus in a vehicle via the Main Entrance or South Lot lunch pass checkpoints.
6. The student and parent/guardian are responsible for where the student goes for lunch and for transportation.
7. Students are only allowed to leave campus with other current HSHS students.
8. Students may not bring outside food into the cafeteria nor may they purchase food to be brought back to school for underclassman students.
9. No food, drink, or litter is to be brought into the building or left in the parking lot.
10. Students who do not show their off-campus permit will not be allowed to leave campus.
11. The school assumes no extra liability for any accident or injury incurred in the exercise of this permit.
12. The student has earned the required credits to be classified as a junior or senior for the 2015-16 school year.
13. Current year Junior/Senior class dues must be paid at the time of, or prior to, the purchase of an Off-Campus Lunch Permit. Student dues can be paid via the OSP site listed below. **In addition, all prior year fines and must be cleared.
14. The charge for an original lunch pass is \$5.00 (payable by Cash, Check, Money Order, and the OSP online site: <http://osp.osmsinc.com/wakenc/>.) If payment is made via the OSP site, a copy of the receipt must accompany the notarized permit application. If the lunch pass is misplaced, the charge for a replacement pass is \$10.00.

Students exercising off-campus lunch privileges are subject to rules of student conduct applicable during the regular school day. The abuse of any of these provisions may result in a suspended or terminated off-campus lunch permit and/or other disciplinary consequences.

Parent/Guardian Name _____
Home Address _____
Home Phone _____ Work Phone _____ Cell Phone _____
Parent Email Address _____

We have read and understand the Off-Campus Lunch Policies and we grant our son/daughter permission to leave the school campus for lunch. _____

Please sign:

Parent signature and date

Student Signature and date

NOTE TO NOTARY: THE PARENT'S SIGNATURE MUST BE NOTARIZED. State of North Carolina; County of

_____, I, _____, a Notary Public for said County and State, do hereby certify that _____ and _____ personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the _____ day of _____, 20____. Signature of Notary _____ My commission expires _____, 20____. (Official Seal)

Lunch Pass Directions

1. Download and print the Lunch Pass Application 2015-2016.
2. Fill out the application, complete with notarization.
3. Pay for the lunch pass on Online School Payments: <http://tinyurl.com/n2ruvzbz>
4. Print a copy of your receipt.
5. Mail your application and Online School Payment receipt to school:
Lunch Passes, Ms. King
5329 Cass Holt Road
Holly Springs, NC 27540
6. Lunch passes will be available for pick-up at the Meet the Teacher event the week before school.